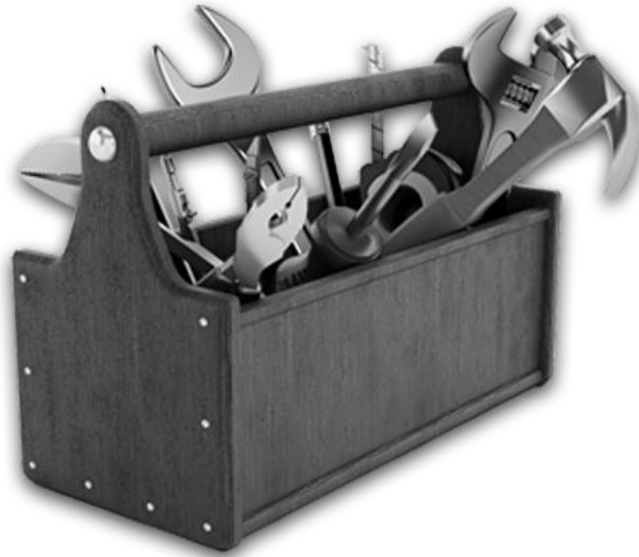


A MINISTRY TOOLBOX BOOK

(VOLUME I)



PREFACE

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Unless otherwise noted the scriptures used in this book are from the New American Standard Bible 1995 version (NASB).

Other Bible Translations are used as a necessity to stay within copy right guidelines, and they are clearly identified when used.

Very Important to understand
Each chapter is complete in itself (basically they stand-alone and in some chapters even sections stand-alone), thus, you will find some variations in the format from one chapter to the next.

Judy and I Dedicate this Ministry Toolbox Book in memory of our senior pastor and friend of 22 years, Dr. Robert C. Wheatley and his wife Isabella.



Bob and Isabella were GREAT role models, mentors, and examples to Judy and I. We cannot express enough how grateful we are to have had them in our lives and ministry. This verse says it all.

Hebrews 13:7 “Remember those who led you, who spoke the word of God to you; and considering the result of their conduct, imitate their faith.”

This is the last picture, I think, taken around Christmas 1995, of the four of us. But their legacy lives on in our lives and the lives of so many others. We thank the Lord for the privilege that was ours to have served together for so many years, it was life changing.

AN ACKNOWLEDGEMENT

I want to also express my deepest appreciation to Debbie Davis for all her hard work. Debbie has given many many hours and precise examination of all the materials that is in this “Ministry Toolbox” book. Her diligence and expertise was and is exceptional and I cannot express my gratitude and thanks to the Lord and to her for her faithful service. The editing of this material was very difficult, time-consuming and exhausting and would not have been possible without her. I thank God for her; she truly has been a blessing and a gift beyond words for me to express, but in this acknowledgement, I have tried:

THANK YOU, DEBBIE, FROM THE BOTTOM OF MY HEART.

Your ministry partner, Tom Horton

The “Ministry Toolbox” book

is really an effort on my part in telling my journey through the Scriptures. I have compiled many of the bible verses that have been significant to me in ways that I hope will communicate the role God’s word has had in my life.

Hopefully, this book will then be an encouragement to you and possibility be a resource that inspires you to study the bible and to share some of the truths that transform life and ministry.

I have always believed that when God changes a person life, that life will be a means by which God will change the lives of others.

I am entrusting to you, the readers of this book, a treasure chest of wealth from God’s word that will be of more value to you than gold or silver.

Psalm 19:10,11

They are more desirable than gold, even more than much fine gold;
Sweeter also than honey and the drippings of the honeycomb.

11 Moreover, by them Your servant is warned;
In keeping them there is great reward.

Psalm 119:11,14,72,127,162

Sincerely, Tom Horton

We must start with the Good News (Gospel) of Jesus Christ.

IS IT TRUE?

IS IT TRUE?

THAT I CAN KNOW GOD?

THAT I CAN KNOW GOD?

THAT I CAN HAVE MEANING IN LIFE?

THAT I CAN HAVE MEANING IN LIFE?

THAT I CAN BE ASSURED OF HEAVEN?

THAT I CAN BE ASSURED OF HEAVEN?

THAT A RELATIONSHIP WITH GOD IS POSSIBLE?

THAT A RELATIONSHIP WITH GOD IS POSSIBLE?

YES, THESE ARE ALL TRUE.

YES, THESE ARE ALL TRUE.

AND HERE'S HOW -

YOU NEED TO START WITH THE BIBLE



When you do, you discover that:

Your (God's) word is truth. **John 17:17b**

All Scripture is inspired by God and profitable for teaching, for reproof, for correction, for training in righteousness; ¹⁷ so that the man of God may be adequate, equipped for every good work. **II Timothy 3:16,17**

So, faith comes from hearing, and hearing by the word of Christ (God). **Romans 10:17**

God is spirit, and those who worship Him must worship in spirit and truth. **John 4:24**

So Jesus was saying to those Jews who had believed Him, "If you continue in My word, then you are truly My disciples; and you will know the truth, and the truth will set you free." **John 8:31,32**

Jesus said to him, "I am the way, and the truth, and the life; no one comes to the Father except through Me."
John 14:6

Be diligent to present yourself approved to God as a worker who does not need to be ashamed, accurately handling the word of truth. **II Timothy 2:15**

LAYING A FOUNDATION OF TRUTH FOR YOUR LIFE

1. The Truth about God's Position

Here is what God is like.

From the bible we learn that

God is:

**PERFECT ALL-KNOWING HOLY FAITHFUL JUST
ALL POWERFUL LOVING CREATOR EVER-PRESENT TIMELESS
MERCIFUL FULL OF GRACE TRUTHFUL ETERNAL
TRUSTWORTHY NEVER CHANGES WITHOUT EQUAL
A RIGHTEOUS JUDGE & SO MUCH MORE**

A. Recognize that God's perfection means that He cannot lower His standard without violating His character.

Therefore you are to be perfect, as your heavenly Father is perfect. **Matthew 5:48**

Jesus Christ is the same yesterday and today and forever. **Hebrews 13:8**

B. Recognize that God loves you and wants to have relationship with you.

For God so loved the world, that He gave His only begotten Son, that whosoever believes in Him should not perish, but have eternal life. **John 3:16**

But God demonstrates His own love toward us, in that while we were still sinners, Christ died for us.
Romans 5:8 NKJV

C. Recognize God's uniqueness

For My thoughts are not your thoughts, nor are your ways My ways," declares the Lord. "For as the heavens are higher than the earth, so are My ways higher than your ways and My thoughts than your thoughts."
Isaiah 55:8,9 NKJV

Remember the former things long past, for I am God, and there is no other; I am God, and there is no one like Me.
Isaiah 46:9

Jesus said to him, "I am the way, and the truth, and the life; no one comes to the Father except through Me. **John 14:6**

Jesus said to her, "I am the resurrection and the life; the one who believes in Me will live, even if he dies, and everyone who lives and believes in Me will never die." **John 11:25,26**

What do you think???

- ***Where can you find the truth about God?***
- ***Do you understand and know that God cares for you and loves you?***

2. The Truth about Our Condition before God.

Foundational principles: So God created man in His own image; in the image of God He created him; male and female He created them. **Genesis 1:27 NKJV**

He has made everything appropriate in its time. He has also set eternity in their heart. **Ecclesiastes 3:11a**

A. All people have sinned and fallen short of God's perfect standard.

For all have sinned and fall short of the glory of God. **Romans 3:23** for the wages of sin is death. **Romans 6:23(a)**

Behold, the Lord's hand is not so short that it cannot save; nor is His ear so dull that it cannot hear. But your wrongdoings have caused a separation between you and your God, and your sins have hidden His face from you so that He does not hear. **Isaiah 59:1,2**

Why should any living mortal, or any man, offer complaint in view of his sins? Let us search out and examine our ways, and turn back to the Lord. **Lamentations 3:39,40 NKJV**

THE PROBLEM IS

OUR SINS & OUR SIN NATURE SEPERATES US FROM GOD

LYING COVETING PRIDE ENVY

GREED IMMORALITY ABUSE SLANDER

JEALOUSY IMPURITY SELFISHNESS ANGER STRIFE

FOUL LANGUAGE IDOLATRY LUST HATE HARD-HEARTED

(Just to name a few of the problems that God has with every person, except Jesus, that was ever born)

God } **SIN BROKE OUR RELATIONSHIP** } **Mankind**

B. God, in His justice, requires the penalty of spiritual death (eternal separation from God).

For the wages of sin is death. **Romans. 6:23**

The soul who sins will die. **Ezekiel 18:4**

And just as it is destined for people to die once, and after this comes judgment. **Hebrews 9:27**

He who believes in the Son has everlasting life; and he who does not believe the Son shall not see life, but the wrath of God abides on him. **John 3:36**

SIN IS THE CAUSE OF A PERSONS BROKEN RELATIONSHIP WITH GOD; SIN HAS SEVERE ETERNAL CONSEQUENCES.

And there is no creature hidden from His sight, but all things are open and laid bare to the eyes of Him to whom we must answer. **Hebrews 4:13**

And do not be afraid of those who kill the body but are unable to kill the soul; but rather fear Him who is able to destroy both soul and body in hell. **Matthew 10:28**

Then I saw a great white throne and Him who sat upon it, from whose presence earth and heaven fled away, and no place was found for them. 12 And I saw the dead, the great and the small, standing before the throne, and books were opened; and another book was opened, which is the book of life; and the dead were judged from the things which were written in the books, according to their deeds. 13 And the sea gave up the dead who were in it, and Death and Hades gave up the dead who were in them; and they were judged, each one of them according to their deeds. 14 Then Death and Hades were thrown into the lake of fire. This is the second death, the lake of fire. **Revelation 20:11–14**

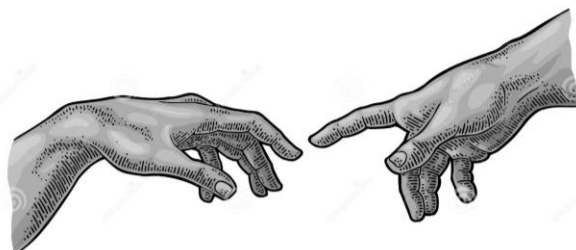
What do you think???

- ***Is it possible for a person to avoid the consequences of their sins?***
- ***How can a person bridge the gap caused by sin?***
- ***How can one establish a relationship with God?***

There is great news!!!

3. The Truth about God's Provision is to meet Our Condition

GOD IS THE GREAT INITIATOR



Jesus Christ, being God, paid the penalty for our sins by dying on the cross as the substitute for us. Jesus made it possible for us to have a personal relationship with God by offering His perfection in exchange for our sins.

He made Him who knew no sin to be sin on our behalf, that we might become the righteousness of God in Him.

II Corinthians 5:21

For Christ also died for sins once for all, the just for the unjust, in order that He might bring us to God. **1 Peter 3:18**

For God so loved the world, that He gave His only Son, so that everyone who believes in Him will not perish, but have eternal life. **John 3:16**

But God demonstrates His own love toward us, in that while we were still sinners, Christ died for us. **Romans 5:8**

Our loving Heavenly Father did for us what we could not do for ourselves by sending His son for us!!!

For what the Law could not do, weak as it was through the flesh, God did: sending His own Son in the likeness of sinful flesh and as an offering for sin, He condemned sin in the flesh. **Romans 8:3**

For you know the grace of our Lord Jesus Christ, that though He was rich, yet for your sake He became poor, so that you through His poverty might become rich. **II Corinthians 8:9**

Everyone who calls on the name of the Lord will be saved. **Romans 10:13**

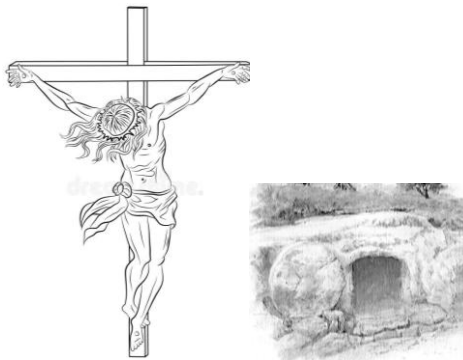
For by grace you have been saved through faith; and this is not of yourselves, it is the gift of God; not a result of works, so that no one may boast. **Ephesians 2:8,9**

Christ died for our sins according to the Scriptures. **1 Corinthians 15:3c**

"Come now, and let us debate your case," says the Lord, "Though your sins are as scarlet, they shall become as white as snow; though they are red like crimson, they shall be like wool. **Isaiah 1:18**

But He was pierced for our offenses, He was crushed for our wrongdoings; the punishment for our well-being was laid upon Him, and by His wounds we are healed. All of us, like sheep, have gone astray, each of us has turned to his own way; but the Lord has caused the wrongdoing of us all to fall on Him. **Isaiah 53:5,6**

**JESUS PAID OUR DEBT OF SIN ON THE CROSS
THEREFORE, HE BRIDGES THE GAP –
RESTORES OUR RELATIONSHIP BETWEEN GOD AND US.**



**BECAUSE JESUS DEFEATED SIN, DEATH, AND THE
DEVIL, THROUGH HIS DEATH, BURIAL AND
RESURRECTION. HE CAN NOW PARDON YOU WHEN YOU
BELIEVE IN HIM BY FAITH.**

For I delivered to you as of first importance what I also received, that Christ died for our sins according to the Scriptures, and that He was buried, and that He was raised on the third day according to the Scriptures. **1 Corinthians 15:3,4**

For the wages of sin is death, but the free gift of God is eternal life in Christ Jesus our Lord. **Romans 6:23**

This is love not that we loved God, but that he loved us and sent his Son to satisfy God's anger against our sins.
1 John 4:10 TLB

Therefore, having been justified by faith, we have peace with God through our Lord Jesus Christ. **Romans 5:1**

For if while we were enemies we were reconciled to God through the death of His Son, much more, having been reconciled, we shall be saved by His life. **Romans 5:10**

Yet He has now reconciled you in His body of flesh through death, in order to present you before Him holy and blameless and beyond reproach. **Colossians 1:22**

But just as it is written: "Things which eye has not seen and ear has not heard, and which have not entered the human heart, all that God has prepared for those who love Him." **1 Corinthians 2:9**

By this will, we have been sanctified (made right before God) through the offering of the body of Jesus Christ once for all time. **Hebrews 10:10**

What do you think???

- **HOW SERIOUS IS THE SIN ISSUE WITH GOD?**
- **HOW SERIOUS IS THE SIN ISSUE WITH YOU?**
- **WHY WOULD OUR HEAVENLY FATHER EVEN CARE ABOUT OUR SIN ISSUE?**

4. God has an Invitation for you!!!

God has made it possible for any person to be forgiven and become His child.
He wants you to be with Him forever.

God has sent you an invitation,
how you respond to it will determine your eternal destiny.

Whoever will call upon the name of the Lord will be saved. **Romans 10:13**

Taste and see that the Lord is good; how blessed is the man who takes refuge in Him! **Psalms 34:8**

For God so loved the world that He gave His only begotten Son, that whoever believes in Him should not perish but have eternal life. **John 3:16**

But as many as received Him, to them He gave the right to become children of God, to those who believe in His name. **John 1:12**

Call to Me and I will answer you, and I will tell you great and mighty things, which you do not know. **Jeremiah 33:3**

The Lord is not slow about His promise, as some count slowness, but is patient toward you, not willing for any to perish, but for all to come to repentance. **II Peter 3:9**

Behold, I stand at the door and knock; if anyone hears My voice and opens the door, I will come in to him and will dine with him, and he with Me. **Revelation 3:20**

Ask, and it will be given to you; seek, and you will find; knock, and it will be opened to you. For everyone who asks receives, and the one who seeks finds, and to the one who knocks it will be opened. **Matthew 7:7,8**

Therefore, the Lord longs to be gracious to you, and therefore He waits on high to have compassion on you. For the Lord is a God of justice; how blessed are all those who long for Him. **Isaiah 30:18**

Truly, truly, I say to you, the one who hears My word, and believes Him who sent Me, has eternal life, and does not come into judgment, but has passed out of death into life. **John 5:24**

(God) who desires all men to be saved and to come to the knowledge of the truth. **1 Timothy 2:4**

The Spirit and the bride say, "Come." And let the one who hears say, "Come." And let the one who is thirsty come; let the one who wishes take the water of life without cost. **Revelation 22:17**

What do you think???

- ***Is it possible a person would reject an invitation like this from God?***
- ***How does a person receive God's gift?***
- ***What is a gift like forgiveness of sins and eternal life worth?***

5. The Truth about Our Decision in response to God's Invitation



All anyone must do is place their trust in Christ and His death alone as sufficient payment for their sins. This satisfies God's requirement of perfection and establishes His desired eternal relationship with them.

For you know the grace of our Lord Jesus Christ, that though he was rich, yet for your sake He became poor, that you through His poverty might become rich. **II Corinthians. 8:9**

A. You must change your mind (repent) in regard to your sins and about your relationship with Jesus Christ.

And Peter said to them, "Repent, and let each of you be baptized in the name of Jesus." **Acts 2:38a**

B. You must decide to take God at His word and take His offer of eternal life.

But as many as received Him to them He gave the right to become children of God, even to those who believe in His name. **John 1:12**

For You, Lord, are good, and ready to forgive, and abundant in mercy to all who call upon You. **Psalms 86:5**

For whoever wants to save his life will lose it, but whoever loses his life for My sake and the gospel's will save it. 36 For what does it benefit a person to gain the whole world, and forfeit his soul? 37 For what could a person give in exchange for his soul? 38 For whoever is ashamed of Me and My words in this adulterous and sinful generation, the Son of Man will also be ashamed of him when He comes in the glory of His Father with the holy angels. **Mark 8:35-38**

Matthew 7:24-27 NKJV

Therefore whoever hears these sayings of Mine, and does them, I will liken him to a wise man who built his house on the rock: 25 and the rain descended, the floods came, and the winds blew and beat on that house; and it did not fall, for it was founded on the rock. 26 But everyone who hears these sayings of Mine, and does not do them, will be like a foolish man who built his house on the sand: 27 and the rain descended, the floods came, and the winds blew and beat on that house; and it fell. And great was its fall. **Matthew 7:24-27 NKJV**

For the wages of sin is death, but the gracious gift of God is eternal life in Christ Jesus our Lord. **Romans 6:23**

Enter through the narrow gate; for the gate is wide and the way is broad that leads to destruction, and there are many who enter through it. For the gate is narrow and the way is constricted that leads to life, and there are few who find it. **Matthew 7:13,14**

For by grace you have been saved through faith; and this is not of yourselves, it is the gift of God; not a result of works, so that no one may boast. **Ephesians 2:8,9**

I call heaven and earth to witness against you today, that I have placed before you life and death, the blessing and the curse. So choose life in order that you may live, you and your descendants. **Deuteronomy 30:19**

For whoever wants to save his life will lose it, but whoever loses his life for My sake and the gospel's will save it. 36 For what does it benefit a person to gain the whole world, and forfeit his soul? 37 For what could a person give in exchange for his soul? **Mark 8:35-37**

And He told them a parable, saying, "The land of a rich man was very productive. 17 And he began thinking to himself, saying, "What shall I do, since I have no place to store my crops?" 18 And he said, "This is what I will do: I will tear down my barns and build larger ones, and I will store all my grain and my goods there. 19 And I will say to myself, "You have many goods stored up for many years to come; relax, eat, drink, and enjoy yourself!" 20 But God said to him, "You fool! This very night your soul is demanded of you; and as for all that you have prepared, who will own it now?" 21 Such is the one who stores up treasure for himself, and is not rich in relation to God. **Luke 12:16-21**

A Model Prayer of Salvation:

Dear Father in Heaven, thank You for loving me and for sending Your Son, Jesus Christ, to pay my sin debt to You. Please forgive me of my sins and come into my life and give me eternal life. I give you my life, please make me Your child forever. In Jesus' name, amen.

What do you think???

- ***Why is it so hard for some people to believe that God would make such an offer?***
- ***Do you know where you will go after you die?***
- ***Do you believe that God's offer is for you?***

A NEW ETERNAL REALITY HAS JUST BEGUN

**FAITH
IN >**

Jesus



**THE
HOLY
SPIRIT**

The Truth about a new Believer

And the testimony is this, that God has given us eternal life, and this life is in His Son. 12 The one who has the Son has the life; the one who does not have the Son of God does not have the life. 13 These things I have written to you who believe in the name of the Son of God, so that you may know that you have eternal life. **1 John 5:11–13**

Therefore there is now no condemnation at all for those who are in Christ Jesus. **Romans 8:1**

Therefore if anyone is in Christ, this person is a new creation; the old things passed away; behold, new things have come. **II Corinthians 5:17**

I am convinced that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor any other created thing, will be able to separate us from the love of God that is in Christ Jesus our Lord. **Romans 8:38,39**

And without faith it is impossible to please Him, for the one who comes to God must believe that He exists, and that He proves to be One who rewards those who seek Him. **Hebrews 11:6**

For God has not given us a spirit of fear, but of power and love and discipline. **II Timothy 1:7**

For I am confident of this very thing, that He who began a good work among you will complete it by the day of Christ Jesus. **Philippians 1:6**

If we confess our sins, He is faithful and righteous, so that He will forgive us our sins and cleanse us from all unrighteousness. **1 John 1:9**

In the hope of eternal life, which God, who cannot lie, promised long ages ago. **Titus 1:2**

For it is God who is at work in you, both to desire and to work for His good pleasure. **Philippians 2:13**

For He rescued us from the domain of darkness, and transferred us to the kingdom of His beloved Son, in whom we have redemption, the forgiveness of sins. **Colossians 1:13,14**

You will make known to me the way of life; in Your presence is fullness of joy; in Your right hand there are pleasures forever. **Psalms 16:11**

I have come that they may have life, and that they may have it more abundantly. **John 10:10b NKJV**

Therefore, since the children share in flesh and blood, He Himself likewise also partook of the same, so that through death He might destroy the one who has the power of death, that is, the devil, and free those who through fear of death were subject to slavery all their lives. **Hebrews 2:14,15**

Grace and peace be multiplied to you in the knowledge of God and of Jesus our Lord, 3 for His divine power has granted to us everything pertaining to life and godliness, through the true knowledge of Him who called us by His own glory and excellence. 4 Through these He has granted to us His precious and magnificent promises, so that by them you may become partakers of the divine nature, having escaped the corruption that is in the world on account of lust. **II Peter 1:2–4**

Blessed be the God and Father of our Lord Jesus Christ, who according to His great mercy has caused us to be born again to a living hope through the resurrection of Jesus Christ from the dead, 4 to obtain an inheritance which is imperishable, undefiled, and will not fade away, reserved in heaven for you, 5 who are protected by the power of God through faith for a salvation ready to be revealed in the last time. **1 Peter 1:3–5**

For our citizenship is in heaven, from which we also eagerly wait for a Savior, the Lord Jesus Christ. **Philippians 3:20**

Trust in the Lord with all your heart and do not lean on your own understanding. In all your ways acknowledge Him, and He will make your paths straight. Do not be wise in your own eyes; fear the Lord and turn away from evil. **Proverbs 3:5–7**

But just as it is written: "Things which eye has not seen and ear has not heard, and which have not entered the human heart, all that God has prepared for those who love Him." **1 Corinthians 2:9**

He has shown you, O man, what is good; and what does the Lord require of you but to do justly, to love mercy, and to walk humbly with your God? **Micah 6:8**

That He would grant you, according to the riches of His glory, to be strengthened with power through His Spirit in the inner self, 17 so that Christ may dwell in your hearts through faith; and that you, being rooted and grounded in love, 18 may be able to comprehend with all the saints what is the width and length and height and depth, 19 and to know the love of Christ which surpasses knowledge, that you may be filled to all the fullness of God. **Ephesians 3:16–19**

Do not be anxious about anything, but in everything by prayer and pleading with thanksgiving let your requests be made known to God. 7 And the peace of God, which surpasses all comprehension, will guard your hearts and minds in Christ Jesus. **Philippians 4:6,7**

For the love of Christ controls us, having concluded this, that one died for all, therefore all died; 15 and He died for all, so that those who live would no longer live for themselves, but for Him who died and rose on their behalf. **II Corinthians 5:14,15**

No temptation has overtaken you except something common to mankind; and God is faithful, so He will not allow you to be tempted beyond what you are able, but with the temptation will provide the way of escape also, so that you will be able to endure it. **1 Corinthians 10:13**

How can a young man keep his way pure? By keeping it according to Your word. I have treasured Your word in my heart, so that I may not sin against You. **Psalms 119:9, 11**

But as for me, the nearness of God is my good. **Psalms 73:28a**

Thus says the Lord, "Let not a wise man boast of his wisdom, and let not the mighty man boast of his might, let not a rich man boast of his riches; but let him who boasts boast of this, that he understands and knows Me, that I am the Lord who exercises lovingkindness, justice and righteousness on earth; for I delight in these things," declares the Lord. **Jeremiah 9:23,24**

What do you think???

- ***Do you understand your belief about God will affect how you live?***
- ***Once a relationship with God has been established, how is it maintained?***
- ***What does it look like for a person to live with the understanding that they are now heading for heaven?***
- ***What will you do to grow your faith now that you have become a child of God?***

Thought-provoking Quotes

“Consider the question if there is a God. If you wager that God does not exist and if you are right, then you have lost nothing. But if God does exist, then you have lost everything.”
Pascal

“He is no fool who gives what he cannot keep to gain what he cannot lose.”
Jim Elliot

“There are really only two kinds of people in the world; those who say to God (during their lifetime), ‘Your will be done,’ and those to whom God says (at the end of life) ‘Your will be done.’”
C.S. Lewis

“What a person believes about Jesus Christ is the most important thing about them.”
➤ A.W. Tozer

Master Table of Contents

Preface

Introduction: Passing on the Baton of Faith is a Biblical Mandate
& Our Journey of Faith

(Scriptures used are from the New American Standard Bible 1995)

Chapter 1 Setting the Stage

(Scriptures used are from the New American Standard Bible 1995)

Chapter 2 The ABCs of the Christian Life

(Scriptures used are from the Legacy Standard Bible)

Chapter 3 5 Factors of God's Love

(Scriptures used are from the New American Standard Bible 1995)

Chapter 4 The Transformed Life

(Scriptures used are from the New American Standard Bible 1995)

Chapter 5 Biblical Themes

(Scriptures used are from the New American Standard Bible 1995)

Chapter 6 Christian Evangelism, Discipleship, Leadership

(Scriptures used are from the New King James Version)

Chapter 7 Topical Word Studies

(Scriptures used are from the New International Version)

Chapter 8 Through the Bible

((Scriptures used are from the New International Version)

Chapter 9 Rural Missions, Family and/or Student Focused

(Scriptures used are from the New American Standard Bible 1995)

Chapter 10 Retreats Unlimited

(Scriptures used are from the New American Standard Bible 1995)

Appendix

*Hopefully the rest of this book of Scriptures and biblical principles
will be as much help and encouragement to you
as they continue to be for me in my life and ministry.*